

ENROLLMENT CONTRACT

NON-REFUNDABLE APPLICATION FEE \$75.00

- BOTH A COMPLETED ENROLLMENT CONTRACT AND FEE ARE REQUIRED TO SECURE A SPOT ON OUR WAITING LIST AND/OR TO SECURE ENROLLMENT

I UNDERSTAND THE IMPORTANCE OF PARENT EDUCATION EVENINGS AND AM INTERESTED IN LEARNING MORE ABOUT THE MONTESSORI PHILOSOPHY TO BETTER UNDERSTAND MY CHILD'S TIME AT THE MONTESSORI SCHOOLS OF BOWLING GREEN AND I THEREFORE COMMIT TO ATTENDING A MINIMUM OF TWO PARENT EDUCATION EVENINGS THROUGHOUT THE UPCOMING SCHOOL YEAR AND WILL ACTIVELY PARTICIPATE IN SCHOOL FUNCTIONS.

(PARENT SIGNATURE)

CHILD INFORMATION

DATE: ENROLLMENT SEMESTER:

CHILD'S NAME:
LAST FIRST MIDDLE

BIRTH DATE: SOCIAL SECURITY NO: AGE:

() INFANT PROGRAM (8:00-3:00) () YOUNG CHILD (8:00-300) () PRIMARY (8:00-3:00) () EXTENDED (8:00 AM – 5:15 PM)
\$775 MONTHLY (6 WKS-12 MONTHS) \$750 MONTHLY (12-24 MONTHS) \$675 MONTHLY (3-6 YRS) \$200/MONTHLY (PRIMARY)
(NO EXTENDED DAY PROGRAM) (NO EXTENDED DAY PROGRAM)

DOES YOUR CHILD NAP? () No () Yes DOES YOUR CHILD USE THE TOILET INDEPENDENTLY? () No () Yes

PARENT/GUARDIAN

PARENT/GUARDIAN

NAME: NAME:
ADDRESS: ADDRESS:
CITY, STATE, ZIP: CITY, STATE, ZIP:
E-MAIL: E-MAIL ADDRESS:
CELL PHONE: CELL PHONE:
OCCUPATION: OCCUPATION:
EMPLOYER: EMPLOYER:
BUSINESS PHONE: BUSINESS PHONE:

CHILD RESIDES WITH:

SIBLINGS: () NO () YES – NAMES & AGES:

DIETARY RESTRICTIONS/ALLERGIES? () No () Yes, please list:

IS YOUR CHILD TAKING ANY MEDICATIONS? () NO () YES, PLEASE LIST:

HAS YOUR CHILD EVER SUFFERED ANY SERIOUS ILLNESS, INJURY OR HOSPITALIZATION? () NO () YES, PLEASE DESCRIBE:

.....
HOW DID YOU HEAR ABOUT THE MONTESSORI SCHOOL OF BOWLING GREEN?

.....
HAS YOUR CHILD PREVIOUSLY BEEN ENROLLED IN A MONTESSORI PROGRAM: () NO () YES

HAVE YOU OBSERVED IN THE MSBG CLASSROOM THAT YOU ARE APPLYING FOR? () NO () YES

WHAT ARE YOUR EXPECTATIONS REGARDING YOUR CHILD'S LEARNING EXPERIENCES AT THE MONTESSORI SCHOOL OF BOWLING GREEN?

.....
.....
EMERGENCY MEDICAL CARE AUTHORIZATION

I UNDERSTAND THAT I WILL BE NOTIFIED AT ONCE IN CASE OF ACCIDENT OR ILLNESS AND I UNDERSTAND THAT MSBG WILL MAKE EVERY EFFORT TO CONTACT ME. IF I AM UNABLE TO BE CONTACTED, NECESSARY ARRANGEMENTS IN A CRITICAL EMERGENCY WILL NEED TO BE MADE AND I HEREBY AUTHORIZE THE MONTESSORI SCHOOL OF BOWLING GREEN TO CONTACT:

PEDIATRICIAN:.....ADDRESS:.....PHONE:

FOR EMERGENCY TREATMENT, MY HOSPITAL OF CHOICE IS:.....

EMERGENCY CONTACT INFORMATION IF PARENT IS UNAVAILABLE:

1)NAME & PHONE:.....

2)NAME & PHONE:.....

.....
PERMISSION AUTHORIZATIONS

☐ I DO ☐ DO NOT GIVE MY CHILD CONSENT TO ACCOMPANY MSBG STAFF ON OFF-CAMPUS FIELD TRIPS WITHIN WALKING DISTANCE OF THE SCHOOL. *FIELD TRIPS INVOLVING VEHICLE TRANSPORTATION WILL NOT BE TAKEN

☐ I DO ☐ DO NOT GIVE MY CHILD CONSENT TO LISTEN TO AUDIO RECORDINGS OF SPANISH, FRENCH, ACOUSTIC RELAXATION MUSIC

☐ I DO ☐ DO NOT GIVE CONSENT FOR PHOTOGRAPHS OF MY CHILD TO BE USED ON THE MSBG WEBSITE AND/OR PRINT ADVERTISING

☐ I DO ☐ DO NOT GIVE CONSENT TO MSBG STAFF MEMBERS TO APPLY SUNSCREEN/INSECT REPELLENT TO MY CHILD AS NECESSARY FOR OUTDOOR ACTIVITY.

I HEREBY GIVE THE FOLLOWING PEOPLE PERMISSION TO PICK UP MY CHILD FROM SCHOOL:

1).....2).....

3).....4).....

*PHOTO ID WILL BE CHECKED FOR ALL PERSONS AUTHORIZED TO PICK UP YOUR CHILD

AGREEMENTS

-WHEN MY CHILD IS ILL, IT IS UNDERSTOOD AND AGREED THAT HE/SHE MAY NOT BE ACCEPTED INTO CARE

- I HAVE BEEN INFORMED THAT A COPY OF LICENSING REGULATIONS FOR CHILD DAY CARE CENTERS IN KY IS AVAILABLE IN THE OFFICE FOR REVIEW AT ANY TIME

-I ACCEPT FULL RESPONSIBILITY FOR MY CHILD'S TUITION

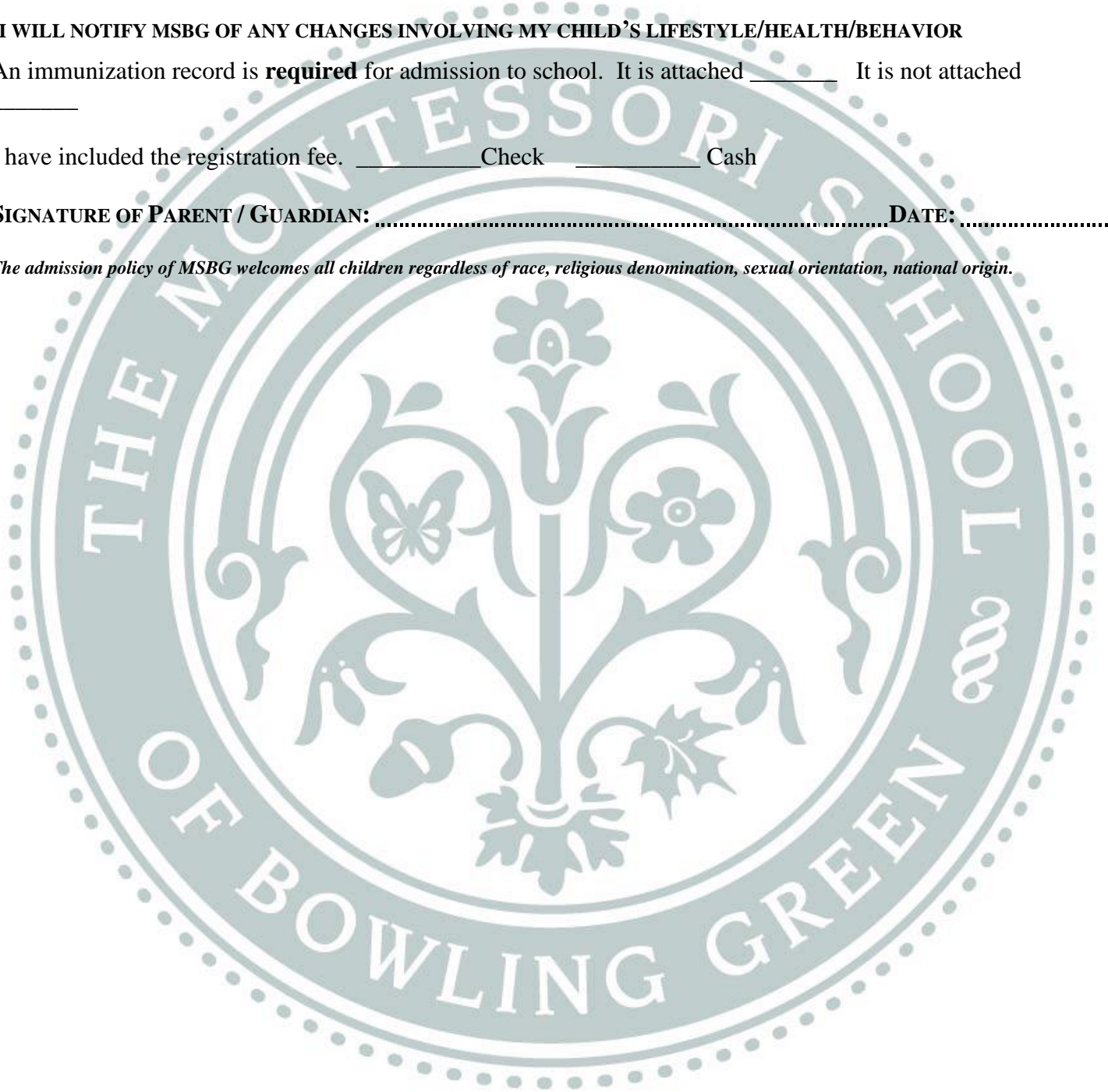
-I WILL NOTIFY MSBG OF ANY CHANGES INVOLVING MY CHILD'S LIFESTYLE/HEALTH/BEHAVIOR

An immunization record is **required** for admission to school. It is attached _____ It is not attached _____

I have included the registration fee. _____ Check _____ Cash _____

SIGNATURE OF PARENT / GUARDIAN: _____ DATE: _____

The admission policy of MSBG welcomes all children regardless of race, religious denomination, sexual orientation, national origin.



ADMISSIONS

THE MONTESSORI SCHOOL OF BOWLING GREEN WELCOMES CHILDREN OF ALL RACES, RELIGIONS, SOCIO-ECONOMIC STATUS, ABILITIES AND BACKGROUNDS.

Prior to eligibility for enrollment in the school or wait list status, a tour of the Montessori School of Bowling Green must be scheduled with the Administrator. The initial tour does not include your child. During this tour, parents have the opportunity to visit the classroom, observe the children interacting with each other and their teachers, and ask questions. At the same time, this allows the school to learn more about the expectations of prospective parents.

Children are eligible to begin in our Nido or infant program at 6 weeks.

Children are eligible to begin in our Young Child's Community at 12 months or when our Montessori trained staff recognize signs of readiness. Please note that all children and parents must be actively involved and participating in toilet learning (children must be wearing underpants at all times).

Children are eligible to begin in our Primary program at 2 ½ and/or when our Montessori trained staff recognize signs of readiness. Please note that all children and parents must be actively involved and participating in toilet learning (children must be wearing underpants at all times with minimal accidents). Pull ups and diapers are not allowed.

The Montessori School of Bowling Green offers a full three-year Primary program. Children older than 4 ½ who do not have prior Montessori experience are considered for admission on a space-available basis for their age group.

We strive to admit children in a timely and fair manner. If space is unavailable at the time of application, names are placed on a waiting list. Placement on the wait list occurs once parents have toured the school and have submitted:

- The completed enrollment application
- The application fee

Upon confirmation of admission, to hold a spot in our program the following fees are due:

- One-time \$200 enrollment fee
- Annual \$200 supply fee (pro-rated mid-year)

Tuition Costs:

- Infant \$775/month
- Young Child's Community \$750/month
- Primary \$675/month

When space is available in a classroom, eligibility is determined by overall diversity in the classroom. When two or more children are on the waiting list for an open position, admission is based on date of application and with the following priorities:

- Siblings of current MSBG students
- Siblings of MSBG alumni
- Students transitioning from other Montessori programs
- Date of applicant's enrollment form

The Montessori School of Bowling Green makes every effort to admit each child on the waiting list. However, the school cannot guarantee any position or the timeframe when a child will be admitted.

THANK YOU FOR YOUR CONSIDERATION IN CHOOSING THE MONTESSORI SCHOOLS OF BOWLING GREEN. WE CONSIDER IT AN HONOR AND A PRIVILEGE TO WORK WITH CHILDREN AND TREAT EACH CHILD WITH RESPECT AND KINDESS WHILE RECOGNIZING EACH CHILD'S INDIVIDUAL, DEVELOPMENTAL PROCESS.